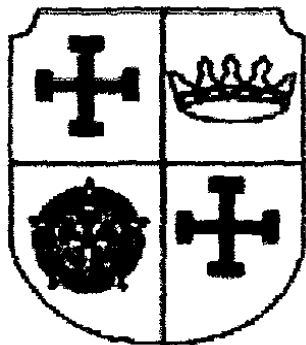


WHITTLE-LE-WOODS PARISH COUNCIL



Ms Lisa Burton
Clerk to the Parish Council
309 Browndge Rd,
Bamber Bridge,
PR5 6UU
Tel: 01772 304841
www.whittlelewoodsparishcouncil.org.uk
clerk@whittlelewoodsparishcouncil.org.uk

20th September 2022

Notice of Meeting

Dear Councillor, you are hereby summoned to attend a meeting of Whittle-le-Woods Parish Council which will be held at Whittle-le-Woods Village Hall, on Monday 26th September 2022, at 7.30pm.

Yours sincerely, Lisa Burton, Clerk to the Council

Agenda

Declarations of any Interests: Members are reminded of their responsibility to declare any personal interests in respect of matters contained in this agenda. If the interest arises only as a result of your membership of another public body or one to which you have been appointed by the Council then you need only declare it if you intend to speak. If the personal interest is a prejudicial interest, you must withdraw from the meeting.

Normally you should leave the room before the business starts to be discussed. You do however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

Apologies

- 1) Minutes of the last meeting
- 2) Changes to declarations of interests
- 3) Defibrillator checks
- 4) Planning matters (already reviewed)
- 5) Matters Arising
- 6) Clerk's update
- 7) Accounts
- 8) Any other business
- 9) Confidential items

Visitors or Comments / Issues.

Please contact the Clerk on clerk@whittlelewoodsparishcouncil.org.uk, or 01772 304841 / 07970 881820 for information on observing the meetings or making a comment or raising an issue

Whittle-le-Woods Parish Council Meeting Monday 26th September 2022

Apologies: Councillor Yates.

1. Minutes
2. Changes in Declarations of Interest
3. Defibrillator checks
4. Planning Matters

New

27 Orchard Drive Whittle-Le-Woods Chorley PR6 7JZ

Application for works to a protected tree - Chorley BC TPO 12 (Whittle-le-Woods) 1992: T6
Sycamore - Crown reduction of up to 4 metres.

Ref. No: 22/00966/TPO | Received: Wed 07 Sep 2022 | Validated: Wed 14 Sep 2022 | Status:
Awaiting decision

Passed to Tree Warden

LAND NORTH OF A674 MILLENNIUM WAY, NORTHEAST OF M61 JUNCTION 8
PRIOR EXTRACTION OF SAND / GRAVEL AND SUBSEQUENT RESTORATION WITH INERT
ENGINEERING FILL TO FACILITATE A PLATFORM FOR EMPLOYMENT DEVELOPMENT, OR
AGRICULTURE, WITH PERIPHERAL LANDSCAPING

Application Number LCC/2021/0007

Further consultation 08/09/2022. Deadline 29/09/2022

Comments from Cllr Fogarty

I believe that our original objections still stand and I have not seen evidence to address them through any recent correspondence or updated report.

There appears to be very little evidence detailing any preventative measures or external monitoring (by a British Occupational Health Society BOHS approved supplier) to protect the public or environment against Air Pollution, Dust and noise. The report is still very misleading by using analytical results taken during the Covid-19 pandemic. Also, I have not seen have seen any evidence that the report or analytical results has been certified by an approved BOHS supplier to ensure that Chorley Borough can make an informative decision.

Also, I have not seen any evidence or preventative measure to protect the Leeds and Liverpool canal from accidental water seepage, land slippage or drainage into the extracted area (Quarry) as the ground level of the Quarry will be significantly lower than the canal.

As we are all aware, junction 8 to the M61 and roads surrounding Hartwood Hall / hospital gets very busy during peak times. With the increase of HGVs from Gale Moss, I am very concerned that this will lead a significant increase in traffic queues around this area, and possible accidents.

Could we also have better clarification to the impact upon wild life by the introduction of the soil extraction at Gale Moss.

I believe our objections should still stand as we have not seen sufficient evidence to understand the impact upon environment in terms of flooding, land slippage noise, dust & air pollution and to the public highways by the approving this application. However, if the application does go ahead, can we request Chorley Borough Council to apply conditions to the planning application such that public health and the environment is protected by the introduction of certified external agencies to

monitor & report on the noise, dust, air pollution and geological landscape from Gale Moss during the soil extraction and restoration of the landscape.

In response to the delayed schedule of the September Parish Council meeting, is it also possible to request an extension to the consultation period to allow us time to discuss this planning proposal and to give us time if we wish to use a Subject Matter Expert to review the proposed planning application / report.

Lucas Green Lucas Lane Whittle-Le-Woods Chorley PR6 7DA

Reserved matters application for 6no. dwellings, detailing appearance, landscaping, layout and scale - pursuant to outline planning permission 18/00367/OUTMAJ (Outline planning application for the means of access for up to 10no. residential dwellings, following the demolition of the existing dwelling and garage. All other matters reserved).

Reference 22/00912/REM | Alternative Reference PP-11490651

Application Validated Wed 24 Aug 2022 | Status Awaiting decision

To be discussed at the Parish Council meeting

Lucas Green Lucas Lane Whittle-Le-Woods Chorley PR6 7DA

Application to discharge conditions no.5 (dwelling emission rate), no.8 (surface water drainage scheme) and no.9 (surface water and pollution prevention) of outline planning permission 18/00367/OUTMAJ (Outline planning application for the means of access for up to 10no. residential dwellings, following the demolition of the existing dwelling and garage. All other matters reserved).

Ref. No: 22/00913/DIS | Received: Tue 23 Aug 2022 | Validated: Tue 23 Aug 2022 | Status: Awaiting decision

The Clerk has received information that the drainage system implemented is not working as intended. A Member of the Public has raised the issue with Borough Cllr Gordon France. (Please see attached email)

125 Preston Road Whittle-Le-Woods Chorley PR6 7PJ

Out building providing 2 No Kennels and storage room adjacent to front boundary of the property (retrospective)

Ref. No: 22/00935/FULHH | Received: Tue 30 Aug 2022 | Validated: Tue 30 Aug 2022 | Status: Awaiting decision

This building is completely out of character for the area. It is built beyond any possible building line and built adjacent to the boundary of a major trunk road.

Due to its position on the site the building may also cause a noise nuisance. The application should be refused.

17 Berry Avenue Whittle-Le-Woods Chorley PR6 7FX

Application for work to a protected tree - Chorley BC TPO 7 (Whittle-le-Woods) 1995: T28 Oak - Remove deadwood; and 20% crown thin.

Ref. No: 22/00907/TPO | Received: Sat 20 Aug 2022 | Validated: Tue 30 Aug 2022 | Status: Awaiting decision

Passed to Tree Warden

Land Bounded By Town Lane (To The North) And Lucas Lane (To The West) Town Lane Whittle-Le-Woods

Request under Section 106A of the Town and Country Planning Act 1990 (as amended) and the

Town and Country Planning (Modification and Discharge of Planning Obligations) Regulations 1992 to modify a planning obligation (Affordable Housing) dated 04 December 2015
Ref. No: 22/00887/S106A | Received: Mon 15 Aug 2022 | Validated: Mon 15 Aug 2022 | Status: Awaiting decision

More information requested from Planning Officer – no details on line

2 Gorse Close Whittle-Le-Woods Chorley PR6 8LE

Single storey extension to side elevation (following demolition of existing conservatory), pitched roof over existing flat roof to garage, additional dormer to front elevation and pitched roof over existing front and rear dormers, extension of existing dropped kerb to facilitate off road parking and elevational alterations including render.

Reference 22/00846/FULHH | Alternative Reference PP-11443464

Application Validated Wed 03 Aug 2022 | Status Awaiting decision

The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

Amari Haven 113 Preston Road Whittle-Le-Woods Chorley PR6 7PJ

Application for work to a protected tree - Chorley BC TPO 12 (Whittle-le-Woods) 1996: Oak T19 - Crown raise by 2 metres.

Ref. No: 22/00830/TPO | Received: Fri 29 Jul 2022 | Validated: Mon 08 Aug 2022 | Status:

Awaiting decision

Passed to Tree Warden

22 Harvest Drive Whittle-Le-Woods Chorley PR6 7QL

Application for work to a protected tree - Chorley BC TPO 7 (Whittle-le-Woods) 1995: Ash - Prune three limbs back by up to 4 metres. Open for comment icon

Ref. No: 22/00799/TPO | Received: Sun 24 Jul 2022 | Validated: Mon 01 Aug 2022 | Status:

Awaiting decision

Passed to Tree Warden

15 Royton Drive Whittle-Le-Woods Chorley PR6 7HJ

Single storey porch to front of property

Reference 22/00796/FULHH | Alternative Reference PP-11417937

Application Validated Mon 08 Aug 2022 | Status Awaiting decision

The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

Granted

Land Adjacent To 26 - 28 Spring Crescent Whittle-Le-Woods

Minor non material amendment to planning permission ref: 20/00277/FUL (Erection of 2no. semi detached) to alter the footprint of plot 2 and add a projection to the west side

Ref. No: 22/00802/MNMA | Received: Tue 19 Jul 2022 | Validated: Tue 19 Jul 2022 | Status:

Granted

49 Royton Drive Whittle-Le-Woods Chorley PR6 7HJ

Application for works to a protected tree - Chorley BC TPO 12 (Whittle-le-Woods) 1992: Ash - Heavy crown reduction

Ref. No: 22/00780/TPO | Received: Tue 19 Jul 2022 | Validated: Thu 21 Jul 2022 | Status: Granted

1-3 Hill Top Cottages Shaw Brow Whittle-Le-Woods Chorley PR6 7HQ

New vehicular access point, external landscaping and remodelling of frontages and associated works

Ref. No: 21/01322/FUL | Received: Tue 09 Nov 2021 | Validated: Tue 09 Nov 2021 | Status:

Granted 2 Springs Terrace Dark Lane Whittle-Le-Woods Chorley PR6 8AF

Single storey rear extension (following demolition of existing garage / store)

Ref. No: 22/00743/FULHH | Received: Tue 05 Jul 2022 | Validated: Tue 05 Jul 2022 | Status:

Granted

209 Town Lane Whittle-Le-Woods Chorley PR6 8AG

Erection of outbuilding

Ref. No: 22/00686/FULHH | Received: Thu 16 Jun 2022 | Validated: Thu 16 Jun 2022 | Status:

Granted

94 Blackburn Road Whittle-Le-Woods Chorley PR6 8LG

Dormer to front roof plane and balcony to rear

Ref. No: 22/00677/FULHH | Received: Wed 15 Jun 2022 | Validated: Wed 15 Jun 2022 | Status:

Granted

Land Adjacent Dolphin Rise Millstone Close Whittle-Le-Woods

Erection of 2no. detached dwellings

Ref. No: 22/00572/FUL | Received: Mon 23 May 2022 | Validated: Wed 08 Jun 2022 | Status:

Granted

Other

Leyland Leisure Sales Trailer Centre 314 - 316 Preston Road Whittle-Le-Woods Chorley PR6 7HZ

Minor non material amendment to planning permission ref. 21/00579/FUL (Demolition of two workshops and erection of an extension to the main building to create new workshop areas) to increase the depth of the building by approximately 0.7m

Ref. No: 22/00757/MNMA | Received: Mon 11 Jul 2022 | Validated: Mon 11 Jul 2022 | Status:

Withdrawn

Vodafone Telecommunication Mast Site 55798 Preston Road Whittle-Le-Woods

Prior approval application under Part 16, Class A of The Town and Country Planning (General Permitted Development) (England) Order 2015 for the replacement of an existing 17.5m monopole with a new 20m monopole, the replacement of 2no. equipment cabinets, along with minor ancillary works

Ref. No: 22/00666/TEL | Received: Tue 14 Jun 2022 | Validated: Tue 14 Jun 2022 | Status: Other decision

5. Matters Arising

Lancashire Fire and Rescue Consultation – closing date 14/10/2022

LANPAC Membership (£60) – information attached

Chair McDonald - The Canal Steering Group met on 30/08/22 and agreed to ask the Parish Council if 3 benches could be installed along the Nature Trail area.

The first being at the Co-op end of the canal before you go under the bridge so that people can sit and look down the length of the canal.

The second as you go under the bridge to the right before you hit the end of the Co-op building.

The third a picnic bench at the other end of the canal tunnel.

A bin like the other ones in the village to be placed near the first bench to encourage the residents of the village to respect and use it.

We will undoubtedly have to have permission but as the Parish Council are installing the other bench along by the community garden so why not just do these, the first bench is the only one on LCC land.

The Canal Steering Group hope the Parish Council will allow these as they really want to make a difference. Chair McDonald suggested that the Parish Council could do this in the short term while the Steering Group look at some of the further options available to enhance the canal and funding opportunities.

From the Canal Steering Group: Regarding funding of £1327.83 from CBC. *'CBC have advised the me that they would be happy for the Parish Council to commission Treexpert to do work to the trees on the north bank that are overshadowing the adjacent properties. By my calculation that gives you £1,106 plus VAT (at 20%) as a budget. If the PC agree the extent of works, commission and pay for this, then submit a claim to Lindsey, she will pay it in the form of grant to the PC. It may be useful for you to involve Charles Jackson who attended the LWT meeting in July as he has spoken to the owners of 146 Chorley Old Rd, the house most affected by the trees.'*

Whittle-le-Woods & Clayton Brook Community Church grant request for Community Christmas Outreach event (grant application form attached)

CIL Grant request from Whittle-le-Woods playing Field Trust

6. Clerks Update

The external financial audit has been completed and the invoice received from PKF Littlejohn Closure details have been published

The youth event on the 03/09/2022 went well.

Request made to CBC to reinstall the Dog Order sign at the Playing Fields. CBC advise that a Dog Control Order must be applied for by the Parish Council (or Whittle-le-Woods Playing Field Trust) in order to bring it into effect. Awaiting further information from CBC.

Scribe accounts package has been populated with the 22/23 payments & receipts

The Whittle-Le-Woods tidy up day went ahead on the 13/08/2022

The Canal basin clean-up day went ahead on the 20/08/2022

The Clerk has received a copy of the lease with LCC for the Nature Trail – it expired in August 2021 so the Clerk is attempting to ascertain if LCC wish to renew the lease.

Issue with the top of Church Hill reported to Jigsaw Housing

Enquiries into the 'Slow Children Playing Sign' made with LCC

Bedrock Landscaping chased regarding the footpath from Factory Lane to the Cricket pitch. They are experiencing supply issues with the aggregate required.

Meeting with CBC regarding the raised beds at the Community Garden held on 06/09/2022. CBC have confirmed that they will cut the grass in the garden, and will also install a further 2 raised beds at the front of the garden (approx. 1 metre wide). It was also confirmed that a patch of weeds/nettles further up the path will be treated and replanted as w Wild Flower Garden.

The Clerk has been advised that the lamp post baskets will be removed on 25/09/2022

The Clerk has also been advised that the lap post baskets on Old Worden Avenue have not been watered by CBC – this issue has been raised with them.

Response received from Gary Hall, CBC. Copy sent to Parish Council. Letter proposes that a lease will be provided to allow the continued use of the Community Garden.

The bench requested for the Canal Basin footpath has a budget of £500. The bench will cost £464, (following a site visit) there will be an additional cost for installation and materials (flags and cement etc). Quote received for £240 from David Hull.

The Clerk requests additional funding for the bench.

The Clerk has been advised by CBC that there is a sum of £1327.83 set aside for path enhancement and tree pruning. The deadline for using the funding is 13/02/2023. The Clerk has advised CBC that the Parish Council will administer the funding.

David Hull has looked at the Trees that are leaning on Hillside Crescent. It seems they have been leaning for some time. He has repaired/supported the trees to improve them.

Jobs completed on the Maintenance Contract in August

1. Weeded the Triangle
2. Cut the hedge, strimmed lower vegetation and cleaned up the Brewery fields footpath
3. Cut the grass on Cow Well x3
4. Cleared the undergrowth under Swann's hedge and cleared the footpath on Town Lane
5. Strimmed and cleaned up the Smithy fields footpath.
6. Strimmed lower vegetation, cut back the lower hedge and cleaned up the footpath on Cow Well Lane.

7. Accounts

Outgoings for approval this meeting

Ref	JV	Payee	Detail	Total
dd	22/23-061	Easy Websites	Monthly payment	-£27.60
bacs	22/23-062	Employee 1	September Salary	-£713.28
bacs	22/23-063	Employee 2	September Salary	-£461.13
bacs	22/23-064	Employee 1	Expenses July - Sept 22	-£257.38
bacs	22/23-065	David Hull	Repairs to Stiles	-£180.00
dd	22/23-066	LLC Pension	Pension payment September	-£371.73
bacs	22/23-067	BHIB Insurance	Insurance Renewal	-£2,672.61
bacs	22/23-068	PKF Littlejohn	External Audit Completion	-£480.00
bacs	22/23-069	Bill Taylor	Toolstation - Canal Cleanup	-£16.38
bacs	22/23-070	Playing Fields Trust	CIL Request for Height Barrier	£0.00
bacs	22/23-071	Whittle-le-Woods & Clayton Brook Community Church	Community Christmas Outreach event	£0.00
bacs	22/23-072	David hUll	Invoice 2 22 to 23	-£924.00
bacs	22/23-073	David hUll	Grass cutting - Community Garden Aug	-£40.00
bacs	22/23-074	David hUll	Fruit Trees Sept 22	-£80.00
dd	22/23-075	ICO	Information Commissioner	-£35.00

Payments to be authorised via email to Clerk by 2 Bank Account Signatories

8. Any Other Business

Venue for next meeting

Chris Walmsley (CBC) Streetscene Strategy attending October meeting

9. Confidential Items

Time sheet, expenses and annual leave record for Clerk provided to the Chair.

Appraisals due for staff

Payments & Receipts

Whittle-le-Woods Parish Council								
Accounts for 2022 / 23								
Date	Minute ref	Receipt / Payment	Ref	R	JV	Payee	Detail	Total
01/09/2022		Payment	dd		22/23-061	Easy Websites	Monthly payment	-£ 27.60
28/09/2022		Payment	bacs		22/23-062	Employee 1	September Salary	-£ 713.28
28/09/2022		Payment	bacs		22/23-063	Employee 2	September Salary	-£ 461.13
12/09/2022		Payment	bacs		22/23-064	Employee 1	Expenses July - Sept 22	-£ 257.38
12/09/2022		Payment	bacs		22/23-065	David Hull	Repairs to Stiles	-£ 180.00
17/09/2022		Payment	dd		22/23-066	LLC Pension	Pension payment September	-£ 371.73
01/10/2022		Payment	bacs		22/23-067	BHIB Insurance	Insurance Renewal	-£ 2,672.61
12/09/2022		Payment	bacs		22/23-068	PKF Littlejohn	External Audit Completion	-£ 480.00
12/09/2022		Payment	bacs		22/23-069	Bill Taylor	Toolstation - Canal Cleanup	-£ 16.38
12/09/2022		Payment	bacs		22/23-070	Playing Fields Trust	CIL Request for Height Barrier	£ -
12/09/2022		Payment	bacs		22/23-071	Whittle-le-Woods & Clayton Bro	Community Christmas Outreach event	£ -
12/09/2022		Payment	bacs		22/23-072	David hUll	Invoice 2 22 to 23	-£ 924.00
05/09/2022		Receipt	bacs		NL1221-05	Lisa Rose	Newsletter advert	£ 25.00
15/09/2022		Payment	bacs		22/23-073	David hUll	Grass cutting - Community Garden Aug	-£ 40.00
15/09/2022		Payment	bacs		22/23-074	David hUll	Fruit Trees Sept 22	-£ 80.00
16/09/2022		Payment	DD		22/23-075	ICO	Information Commissioner	-£ 35.00
September Totals								-£6,234.11

Budget Tracking

2022 / 23 Summary of Monthly Bank Accounts, and Monthly Budget Monitoring															
Categories	22/23 Budget	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Total Expenditure	Remaining budget
Admin Payment	£8,670.00	-£23.00	-£23.00	-£773.21	-£186.70	-£83.00	-£3,375.70							-£4,464.61	£4,205.39
Admin Receipt		£0.00	£1,900.00	£165.00	£0.00	£40.00	£25.00							£2,130.00	£2,130.00
Staffing Payment	£24,000.00	-£2,715.88	-£1,516.33	-£1,516.33	-£2,651.10	-£1,546.14	-£1,546.14							-£11,491.92	£12,508.08
War Mem Payment	£2,000.00	£0.00	-£2,000.00	£0.00	£0.00	£0.00	£0.00							-£2,000.00	£0.00
Loan Payment	£5,040.00	£0.00	£0.00	£0.00	-£2,519.98	£0.00	£0.00							-£2,519.98	£2,520.02
Maint Payment	£18,250.00	£0.00	-£935.15	-£924.00	£0.00	£0.00	-£1,224.00							-£3,083.15	£15,166.85
Grants Payment	£1,000.00	£0.00	-£200.00	£0.00	£0.00	£0.00	£0.00							-£200.00	£800.00
Project/Misc. Payment	£13,100.00	-£500.00	-£320.83	-£1,969.17	-£2,674.00	-£1,820.00	-£13.65							-£7,297.65	£5,802.35
Flooding Payment	£2,500.00	-£145.25	£0.00	£0.00	£0.00	£0.00	£0.00							-£145.25	£2,354.75
Christmas Payment	£3,500.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00							£0.00	£3,500.00
Interest Receipt		£15.34	£24.17	£22.36	£21.05	£23.44	£0.00							£106.36	£106.36
VAT Payment	£0.00	-£523.65	-£602.38	-£586.29	-£855.40	-£326.60	-£99.62							-£2,993.94	-£2,993.94
VAT Receipt		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00							£0.00	£0.00
Total Receipt		£15.34	£7,371.64	£187.36	£21.05	£63.44	£25.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£2,236.36	£2,236.36
Total Payments	£78,060.00	-£3,907.78	-£5,597.69	-£5,769.00	-£8,887.18	-£3,775.74	-£6,259.11	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	-£34,051.25	£44,008.75
CIL Payment		-£2,450.00	-£2,779.75	-£629.57										-£5,859.32	-£5,859.32
CIL Receipt (Bal C/O)	£173,383.95		£5,447.47											£178,831.42	£167,524.63
Categories	22/23 Budget	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Totals	against Budget
Summary of bank accounts				Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
41346412 - Balance at end of prev month				£1,221.30	£863.52	£586.08	£1,152.51	£540.29	£829.59						
41346412 - Balance at end of prev month				£223,578.93	£276,664.27	£274,135.91	£269,158.27	£260,158.27	£257,202.76						
Total bank account balance				£224,800.23	£277,527.79	£274,721.99	£270,310.78	£260,698.56	£258,032.35	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Precept / CIL Amount to deposit account															
CIL Payments				-£2,450.00	-£2,779.75	-£629.57	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Payments this month				-£3,907.78	-£5,597.69	-£5,769.00	-£8,887.18	-£3,775.74	-£6,259.11	£0.00	£0.00	£0.00	£0.00	£0.00	
Receipts this month				£15.34	£7,371.64	£187.36	£21.05	£63.44	£25.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Unpresented Payments					-£1,800.00	£1,774.17									
Unpresented Receipts				£59,070.00											
Balance at month end				£277,527.79	£274,721.99	£270,284.95	£261,444.65	£256,986.26	£251,798.24	£0.00	£0.00	£0.00	£0.00	£0.00	